



St. Malachy School

330 North Green Street
Brownsburg, Indiana 46112
852-2242

WHAT IS HOMEWORK?

Homework is the out-of-class tasks that a student is assigned as an extension of classroom work. Three types are commonly assigned in the United States: practice, preparation, and extension (LaConte 1981).

Responsibilities of Staff:

- ✓ Assign relevant, challenging and meaningful homework that reinforces classroom learning
- ✓ Give clear instructions and make sure students understand the purpose
- ✓ Give feedback and/or corrected homework
- ✓ Communicate with other teachers
- ✓ Involve parents and contact them if a pattern of late or incomplete homework develops

Responsibilities of Parents:

- ✓ Set a regular, uninterrupted study time each day
- ✓ Establish a quiet, well-lit study area
- ✓ Monitor student's organization and daily list of assignments in their agenda
- ✓ Help student work to find the answer, not just finish it
- ✓ Be supportive when the student shows frustration with difficult assignments
- ✓ Contact teacher to stay well informed about the student's learning process

Responsibilities of Students:

- ✓ Write down assignments in the assignment notebook
- ✓ Be sure all assignments are clear; don't be afraid to ask questions if necessary
- ✓ Set aside a regular time for studying
- ✓ Find a quiet, well-lit study area
- ✓ Work on homework independently whenever possible, so that it reflects student ability.
- ✓ Produce quality work.
- ✓ Make sure assignments are done according to the given instructions and completed on time.
- ✓ Attend ASAP for further help

Late Homework policy

1. Day one-10% reduction in points, student informed
2. Day two-20% reduction in points, carbon copied note sent home for parent signature if the assignment is not turned in completed
3. Day three-30% reduction in points, student calls home with administration if assignment still not completed and/or if note NOT signed by parent and returned.
4. Day four-assignment must be turned in or a zero

Carbon copy must be signed and returned by the parent no matter what or a detention will be given

What is studying?

1. *Studying* refers to time students set aside to go over key concepts from class and make sure their knowledge is complete. It is going over class material to ensure complete understanding. Studying is about learning on your own time, without the specific guidance of a teacher. Some teachers will provide students with study guides, but sometimes it is important that they also create their own study guides. The initiative involved in taking control of their own study patterns will help them become independent learners, preparing them for college and beyond.



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2. *Studying* includes techniques such as re-reading unclear sections in the textbook, making flashcards, and taking notes on the textbook or on class notes. It involves a commitment to actually learning the key concepts that some homework assignments overlook. The easiest way I've found to study for any type of test is to take notes on the textbook and my notes from class. I end up re-reading the whole section of the textbook I'm studying as well as my notes and have a new set of condensed, cleaner notes with the most important information readily accessible. Flashcards are also useful for new vocabulary.
3. Encourage your child to study every day in short bursts, not just for the whole day before a test. If students commit to spending fifteen minutes going over the day's lesson in their hardest class, it will be a chance to truly understand the material. They will easily figure out what they understand and where they need assistance, which will allow you and their teacher to better help them learn. It will also tend to alleviate any pre-test stressing.
4. Help your student create their own study guides. These can be composed of lists of important dates, equations, concepts, or vocabulary. They may be more detailed, with key example problems and questions copied out of a textbook or class notes in a way that makes sense to your child. They should not hesitate to ask their teachers what important concepts they should focus on when studying. Though the teacher may not provide a comprehensive list or a worksheet to prepare for the test, they may indicate key concepts which will be covered, providing a starting point for the sometimes daunting task of studying.

Recess/Study Hall

This year recess/study hall was integrated into the schedule. The recess component will be used as an incentive for those that have no missing assignments. A child will lose a recess if they have a missing assignment. For example, if a child misses an assignment on Friday afternoon, Monday or Tuesday morning they will have lost the Tuesday recess. If they miss something on Tuesday afternoon, Wednesday, Thursday or Friday morning they will miss recess on Friday. If your child has not turned in the missing assignment prior to recess, they will complete it during this time. Even if the assignment has been turned in prior to recess, they will still lose this privilege.

Thank you for your support. It is imperative that we work together for the success of each student. If you have any questions please do not hesitate to contact either of us.

Blessings,

Angela Bostrom
Principal

Matt Goddard
Assistant Principal

Homework Policy

Please sign and return the bottom of this form to your homeroom teacher

Student Signature

Parent Signature