

St. Malachy PTO Meeting Minutes
Tuesday, August 11, 2009

1. Welcome to the first meeting for the 2009/2010 school year! Introductions
Do we have a Quorum? (>5 voting members?) YES
Officers for 2009 Diana Jacob and Laura Sulecki --- Co-Presidents
 Cindy Miller --- Vice President
 Lori VanNoy --- Treasurer
 Kim Chapman --- Secretary
 Attendance: Kim Chapman, Cindy Miller, Lora Poore, Laura Sulecki,
Diana Jacob, Tami Scott, Patti Witzak, Beatrice Bursten, Mary Sullivan,
Andrea Ettenberger, Denise Bullock, Dawn Hostetler, Lori VanNoy, Dana
Koester.
2. Secretary Report – Kim Chapman-no changes needed for May meeting
minutes.
3. Treasurer's Report – Lori VanNoy-This year's budget was lowered to
\$53,000 due to the economy. Our beginning balance this year was
\$22,501, but some items have gone through since the report was made.
4. New Business
 - A) Discussion about adding additional committees -ie: Used clothing
sale, Publicity, Special Speaker coordinator, New family pairing,
Catholic Schools week, Teacher appreciation week, Red Ribbon
Week, Food for the Friars. Catholic Schools week, Red Ribbon
day, Advent and Lent are all committees that the teachers serve
on. One parent representative is needed to serve on each of
these committees. Cindy Miller will find a representative for each
one from the parent volunteer list. This person will then
coordinate with the staff for their event. The list of parent
volunteers will be given to each representative to use for
additional help. The following are the committees that we will be
voting on in the future: fundraising (to include trashbags and
boxtops), clothing (to include logo wear and used uniform sale),
enrichment, volunteers, publicity, speaker, new family pairing and
food for the friars. Some of these committees are already in place
and some of them are new.
 - B) Discussion about collecting copies of forms used by all
committees to keep on one PTO thumb drive so information can
passed on from year to year – please give any forms to Cindy
Miller.

- C) Committee Chair meeting attendance/ committee report form- We would like for a representative from each committee to attend the monthly pto meeting. If a representative can not attend, a report form can be filled out and emailed to Diana Jacob and /or Laura Sulecki. A rough draft was passed around at the meeting with very little changes made.

5. Old Business

- A) "Meet and Greet" for Kindergarten, First grade and new families Scheduled Friday August 28th 6-8pm at Arbuckle Park Shelter #3
- looking for volunteers to provide snacks/drinks
- Tami Scott, Diana Jacob and Laura Sulecki will volunteer
- B) Brainstorming for future meeting topics
- Travel Agent for Sept. or October
 - First Aid
 - Misc. topics through St. Vincent
 - Texting
 - Going from 2 incomes to 1
 - Sleep Hygiene through Riley Hospital
 - Reading specialist
 - Teaching kids to save
- C) First Special luncheon scheduled for 9/2 (grades 2 & 7)
Cindy Miller to get the luncheon information from Nikki Merrill and then pass along to grade 2 & 7 volunteers once they are established.
- D)Requisitions-none

6. Committee Reports

- A) Fundraising-trash bag price will remain the same this year at \$8.00 per roll. The trash bag sale will kick off on 8/27/09 and end on 09/10/09. The orders will be distributed on 9/26/09 with money due on 10/07/09.
- B) Clothing-Dana Koester will coordinate the logo clothing sale this year. Diana Jacob will coordinate the used uniform sale again. Diana reported that the sale in May had an additional \$1000 exchange hands for a total of \$2,800. The 50% off sale was very successful. This year Ms. Sullivan will see if there is any space to store the items before the sale. We will see if Schoolbelles would

be willing to attend our sale and have their uniforms available for purchase.

- C) Volunteers-Susan Hinkle has emailed the volunteer lists out that are complete. She has made a few changes to the fall sheet that will be going out the first week of school. She will get that information out quickly once she receives all of the forms back.
- D) Enrichment-some of the Arts Alive programs for this year are: steel drums in August, sneeches, feet and more for grades K-3 in November, Christopher Columbus in November for grades 4-8, a dance troupe in March, the clay artist for grades 7-8 and chemistry through Eli Lilly.
- E) Box Tops-none

7. Parent Input/Suggestions/Concerns-none

8. Principal's Report-

-The Anderson's sent a thank you for the \$450 memorial fund donation in their son's name.

-This year's theme is 'Be as Christ to all'.

-The school is excited about all of their new spaces and new equipment this year. The art room has new tables and stools for the students. The old kindergarten room is now the Spanish room, complete with flags, piñatas and sombreros. The two new kindergarten rooms are ready over in the old church. The music classes will have new instruments like xylophones and glockenspiels. The gym classes also have ordered new equipment complete with a bowling game. Soon the old church will have a projection system to show power point presentations. The Arts Alive programs and Christmas program will all be held in the old church to provide more space. Many of these projects were made possible through the use of Mardi Gras funds.

-Publicity suggestions-Beatrice Bursten will have a form to fill out if we want anything published in the paper. Some ideas to publicize are: arts alive, clay artist, honor roll, pto speakers, academic challenge teams, athletic committee, special classroom projects, drive through trash bag sales, canned food drive, and toy drive.

9. Next meeting – Wednesday September 9th 7pm

10. Adjournment – Thank you for being involved and good luck this school year!