

St. Malachy PTO Meeting Minutes  
September 9, 2009

1. Welcome
  - Introductions and prayer
  - Do we have a quorum? (> 5 voting members) YES
  - Officers for 2009-2010 school year:  
Laura Sulecki and Diana Jacob-Co-Presidents  
Cindy Miller-Vice President  
Lori VanNoy-Treasurer  
Kim Chapman-Secretary
  - Those attending the meeting were: Kim Chapman, Laura Sulecki, Diana Jacob, Becky Walsh, Cindy Miller, Mary Sullivan, Heather Ertel, Stephanie Gutzweiler, Jennifer VanMieghem, AnneMarie Hensley, Beth Nell, Colleen Sicuso, Janelle Logan, Michelle Tuttle, Chad Tuttle, Lori VanNoy, and Dawn Hostetler.
2. Secretary Report-Kim Chapman
  - Minutes from August meeting were approved without changes.
3. Treasurer's Report-Lori VanNoy
  - Balance of our account at the end of August was \$54,142.96.
4. New Business
  - A. Appointment of Parent Liasons
    - Advent-Annemarie Hensley
    - Lent-Tami Scott
    - Catholic Schools Week-Gina Carty
    - Red Ribbon Day-Jennifer VanMeighem
    - Thank you for volunteering!
    - Red Ribbon Day will be coming up on October 19, 2009.
  - B. Meet and Greet Rescheduled
    - The meet and greet for kindergarten, first grade and new families has been rescheduled for Friday, September 11<sup>th</sup> from 6-8pm at Arbuckle Acres (shelter #3).
5. Old Business
  - A. Requisitions
    - Mrs. Hannon is requesting to purchase an easel to hold chart paper, at children's eye level, for her classroom. The cost is \$186.17. This item was approved and will be paid out of teacher request money.
  - B. Committee Chair meeting attendance/report form

-A representative from each committee should either attend the monthly pto meetings and/or send a report for their committee to Diana Jacob to be shared at the meeting. Some committees are just a one time a year event so those only need to be reported as the event gets closer.

C. Continued collection of forms used by all committees

-Cindy Miller is collecting any forms that committees use so that we can keep a file on hand for when committee members change. This way it will be much easier for the new people coming in.

D. Discussion of new committees

New Family-Heather Ertel

Logo/Used Clothing-Dana Koester, Diana Jacob

Food for Friars-Cindy Miller

Special Speaker Coordinator-Dawn Hostetler

Publicity-Beatrice Bursten

Parent Volunteer-Susan Hinkle

Enrichment-Andrea Ettenberger

Fundraising-Angie Ryback (box tops), Steve Marcou, Denise Bullock, and Jennifer Carr (trash bags)

-In the future we will be voting on changing the by laws to include these committees.

E. Committee Reports

a. Fundraising-trash bag orders are due tomorrow 9/10/09, distribution will be on Saturday 9/26 in the school parking lot, and money will be due on 10/7. Boxtops contest will be coming up soon, no date set yet.

b. New Family-Heather Ertel has stepped up to head this committee.

c. Logo/Used Clothing-Dana Koester will be preparing the logo clothing sale. She will talk with BC Awards about providing the clothing again this year.

d. Parent Volunteers-Room parents have been assigned. Individual class sheet sign ups should be coming home soon.

e. Enrichment-

-Grade 1 Reduce, Reuse, Recycle on Sept. 29

-Fire Department, Grades K-1-2, Week of Oct 4-10

-Arts Alive-Click, Clack, Moo, Oct 29

F. Special Speaker Coordinator-October's pto meeting will be on Wednesday, October 14 at 7:00pm. We are hoping to hold the meeting in the old church. The middle school teachers will be our speakers and

they will discuss study habits and also answer questions. We will hold a brief business meeting afterwards. Please plan to stay! Kim Chapman will email the St. Vincent's flyer out again. Please let Dawn Hostetler know what programs you are interested in having presented at our meetings.

G. Food for the Friars-more information next month

H. Publicity-Beatrice Bursten presented a publicity report for the month of August. Trash bag sales were announced in the Hendricks County Flyer and also posted online on the Indianapolis Star Hendricks County Edition. Also, Charlee Beasor from the Flyer came out on the first day of school and took pictures/information about our new full day Kindergarten program. Ideas for October and November media contacts were discussed.

I. Parent Input/Suggestions/Concerns

a. There was a suggestion that logo clothing be available year round to order. Parents would be able to contact the company directly to order additional items. This can be looked into, but there may be a price difference since we order large quantities.

b. School uniforms were discussed as several people have been unhappy with Schoolbelles this year. Many items have been on backorder for a lengthy time and sizes have been limited. Mrs. Sullivan has been in contact with the owner to discuss the issues. We are going to invite Schoolbelles to come to our used uniform sale so parents can order/buy items that night to help avoid backorders in the fall. Becky Walsh is going to research other options for uniform vendors and report back. A uniform committee may be developed to further look into school uniform vendor options.

J. Principal's Report

a. Picture Day is October 2

b. 8<sup>th</sup> grade shirts are done. One was passed around for us to see.

c. Sept 28-Oct 9 each classroom will be having a paper recycling contest. The student council will be helping with this contest.

6. Next Meeting-Wednesday, October 14 at 7:00pm. Special speakers-Middle school teachers will be discussing study habits and answering questions.