

St. Malachy School Commission

April 7, 2010

St. Malachy School Library

The following were in attendance: Mary Sullivan, Principal, Andrea Ettenberger, Assist. Principal, Dawn Hostetler, Chairwoman, Mary Arnould, Amy Marcou, Ruth Rodgers, RJ Van Noy, Mike Gossman, Shane Harley, and Tom Kmetz.

Ruth Rodgers opened the meeting with a prayer. Shane Harley was welcomed as a new member. The next meeting will be Tuesday, May 11, 2010, at 7:00 pm in the school library. The minutes from the March 3, 2010 meeting were reviewed. The minutes were approved.

Special Situations

- A. School Policy Review- The policy review was deferred to the May meeting.
- B. Mardi Gras Donation-In the past 10% of the Mardi Gras proceeds have been donated to our sister school, St. Andrew/St. Rita. As this school will no longer be a parochial school in 2010-2011, but a charter school receiving public funding, it was recommended that we reconsider our donation recipient. The Mardi Gras bylaws state that "10% support for Catholic Schools as identified by the principal in consultation with the School Commission." Mrs. Sullivan will consult with the OCE to identify another worthy recipient.
- C. 2010-2011 School Budget-After careful consideration a 3% tuition increase was approved for the 2010-2011 school year. Tuition agreements will be sent out April 9 and are due April 16.

Report or Announcements:

- A. Administrator's Report: The Principal's Report was distributed and Mrs. Sullivan covered the key points. Mr. Hart and Mrs. Clements have announced their retirement at the end of the year. A copier solution has been chosen which will allow for copying and printing both upstairs and downstairs. The teachers' computers will be networked to the main copiers which will reduce copying costs.
- B. Chairman's Report: No report.
- C. Committee Reports:
 1. Tuition and Fees/Finance: No report.

2. Third Source Income:
 - a. Scrip-Gross proceeds for the 2009-2010 school year are \$904,209 compared to \$916,000 last year. 186 families utilize the program. \$9528 was contributed to RTA this year. So far 106 families have submitted their Scrip agreements for the next year - 90% opted to receive the 45% benefit option. Lori Van Noy will continue as the Scrip coordinator next year. The next year's Scrip program will be administered online through Great Lakes Scrip.
 - b. Mardi Gras-Ideas for the 2011 Mardi Gras proceeds will be discussed at the May meeting.
3. Marketing & Development:
 - a. Family Harvest Gathering-No Report
 - b. Green & White Gala-Will be held May 17 & 18. A volunteer to coordinate decorations is being sought.
4. Parent/Teacher Organization-The last PTO meeting was well attended. The next PTO Meeting is scheduled for April 14. A speaker will present, "Healthy Habits for Children" at the meeting.
5. Athletic Committee: The Athletic Committee has decided to no longer provide a per child per sport contribution to the Green & White Gala. Instead they will be providing a yearly stipend. The 8th grade fund will continue to receive the proceeds from the CYO sporting event admission fees to help support their activities. A booster club is being formed that will sell spirit wear.

Future Business:

- A. Current Family Registration Process-Acceptance letters were sent out last week.
- B. Planning Commission-RJ Van Noy provided an update on the activities of the Planning Commission that has been formed to evaluate and pursue options for moving the remaining church and school facilities to the new church location.
- C. Principal Search-Ruth Rodgers provided an update for the search process. Candidates have narrowed and an announcement is expected in the next week or so.

The meeting was concluded at 9:45 with a closing prayer.