

St. Malachy School Commission

January 9, 2010

St. Malachy School Library

The following were in attendance: Mary Sullivan, Principal, Andrea Eddenberger, Assist. Principal, Dawn Hostetler, Chairwoman, Mary Arnould, Amy Marcou, Ruth Rodgers, RJ Van Noy, Tom Kmetz, and Mike Gossman.

Mary Arnould opened the meeting with a prayer. The next meeting will be Wednesday, February 3, 2010, at 6:30 pm in the school library with prayer provided by Andrea Eddenberger.

The minutes from the December 7, 2009 meeting were reviewed. The minutes were approved.

Special Situations

- A. Special Guest, Michael Jasiak, provided a demonstration of the new school website. It is 98% complete. Expected deployment will occur after final additions are made.
- B. Uniform Review Committee-Approximately 80 surveys were returned from school families regarding the uniform vendors. The committee will meet Monday, January 11 to discuss possible changes. Post meeting note: The decision was made to continue using SchoolBelles as our uniform vendor. However, students will be allowed to wear khaki or blue uniform shorts from any vendor.
- C. Middle School Electives: Theresa Wynne will teach a Cake Decorating elective beginning with this quarter. Three other parents who have expressed interest in teaching an elective were contacted. They were asked to submit a proposal for the class. All three parents declined at this time because more time was needed to develop the class/lesson plan. The parents were encouraged to submit a proposal for electives that would begin in the 4th quarter.

Report or Announcements:

- A. Administrator's Report: The Principal's Report was distributed and Mrs. Sullivan covered the key points. A discussion of bus usage and costs was held. The state of the school letter was reviewed. It will be sent out later this week. Mrs. Sullivan discussed the school survey with Fr. Joe after receiving input from the OCE at the Archdiocese. Fr. Joe directed Mrs. Sullivan to use the survey as it was intended-as a tool to collect feedback on the general state of

the school, not to be used to single out specific grade level or staff issues. The School Commission determined that no need exists for custom questions this year.

B. Chairman's Report: The Parish Mission will be held February 28-March 2 with Fr. Godfrey Mullin presiding. Diane Burns has retired. Parish stewardship and attendance were discussed.

C. Committee Reports:

1. Tuition and Fees/Finance: No report.

2. Third Source Income:

a. Scrip: So far this year sales have exceeded \$600,000.00 which is close to last year's figures. Scrip will be available every week through Spring Break, including 4 day weeks.

b. Mardi Gras-Mardi Gras will be held February 13, 2010. Licenses have been received. Shamrock Rules will be available on line again this year.

3. Marketing & Development:

a. Family Harvest Gathering-No Report

b. Green & White Gala-Will be held May 17 & 18.

4. Parent/Teacher Organization-A Roller Skating party is being planned for the last Saturday of January (1/30/2010) at the Avon Skating Rink to kick off Catholic Schools Week.

5. Athletic Committee: No report. Spring sports registrations are due February 12, 2010.

Future Business

A. Budget Timeline/Concerns-The timeline for the 2010 budget was discussed.

At the close of the meeting Mrs. Sullivan announced that she had provided her resignation to Fr. Joe today, effective at the end of this school year. The School Commission acknowledges Mrs. Sullivan's dedication and contributions to our school. She will be sorely missed.

The meeting was concluded at 9:18 with a closing prayer.