

St. Malachy School Commission

May 11, 2010

Boulder Creek Dining Co.

The following were in attendance: Mary Sullivan, Principal, Andrea Ettenberger, Assist. Principal, Dawn Hostetler, Chairwoman, Mary Arnould, Amy Marcou, Ruth Rodgers, RJ Van Noy, Mike Gossman, and Shane Harley.

The minutes from the April 7, 2010 meeting were reviewed. The minutes were approved.

Special Situations

- A. *Staff Changes*- Lori Osborne will be replacing Janet Clements as school librarian. Monique Smith will become the middle school aide. Lynn Unger has decided not to return next year as Kindergarten aide. Mrs. Sullivan is still looking for a bus driver replacement for Mr. Chastain and Mr. Sabol. Mrs. Bostrom will be handling the hiring of the new math teacher.
- B. *Mardi Gras Donation*-It was decided that the *Mardi Gras* charitable donation would be split among two needy parish schools. 50% will be given to St. Mark and 50% will be donated to the new St. Michael/St. Gabriel School.
- C. *2010-2011 School Budget*-The 3% tuition increase decided upon at the last commission meeting was approved by the parish. Enrollment for 2010-2011 is holding steady. Kindergarten openings are still available. Marketing ideas to help fill the Kindergarten slots were discussed.
- D. *School Policies*-All policies under revision this year have been finalized.

Report or Announcements:

- A. *Administrator's Report*: School Belles will visit the school on May 24 for a uniform sale. Students will have the opportunity to try-on sizes at this sale. The new uniform-shorts policy is now in effect.
- B. *Chairman's Report*: Parish council elections are approaching. A New Family Mentoring program will begin this summer for families new to the parish.
- C. *Committee Reports*:
 - 1. *Tuition and Fees/Finance*: No report.

2. Third Source Income:
 - a. Scrip-The first few weeks of online ordering have been very successful. Summer dates have been selected and communicated. Shane Harley will be assuming commission leadership for this program next year.
 - b. Mardi Gras-No report.
3. Marketing & Development:
 - a. Family Harvest Gathering-No Report
 - b. Green & White Gala-An update on the event to be held May 17 and 18 was given and commission members volunteered to work at the event.
4. Parent/Teacher Organization-The last PTO meeting of the year will be held May 12. The Used Uniform Sale will be held May 20.
5. Athletic Committee: The Athletic Committee is pursuing starting a Booster Club to raise funds to off-set athletic fees.

Future Business:

- A. Planning Commission-The Parish office will be moving (in part) to the new church this summer. Office space will be created behind the Holy Family Room. A Christ Renews His Parish program is being considered for fall/winter. The possibility of establishing athletic fields at the new church property is being discussed.
- B. Committee Positions-RJ Van Noy will continue to join School Commission meetings next year as the liaison from the Planning Committee. His 3 year term as commission member has expired. Shane Harley will be replacing him as Scrip coordinator.

The meeting was concluded at 9:45 with a closing prayer.