

St. Malachy School Commission

October 6, 2010

St. Malachy School Library

The following were in attendance: Angela Bostrom, Principal, David Smock, Asst. Principal, Dawn Hostetler, Chairperson, Mary Arnould, Amy Marcou, Ruth Rodgers, RJ Van Noy, Mike Gossman, Shane Harley, and Tom Kmetz. Cathy Myers, potential School Commission Member, attended as a guest.

I. Call to Order:

The meeting was begun with prayer. No minutes were approved as School Commission Training was attended in lieu of a commission meeting in September.

II. Old Business:

A. School Commission Structure: After further reviewing the OCE's guidance on school commission structure and attending the School Commission Training, Mrs. Bostrom is confident that our commission's structure is appropriate. Nine to thirteen members are recommended. Currently our commission has 11 members. No changes will be made at this time.

1. Staff Participation: Mr. Smock and Mrs. Bostrom adequately represent the staff on the commission.

B. Grading Policy Review: The Archdiocese is evaluating grading policies and wants to promote more consistency throughout Archdiocesan schools. At this time no change is being implemented by the Archdiocese. At St. Malachy a change has been made in the late assignment policy in the middle school. Students that turn assignments in 1 day late will receive $\frac{1}{2}$ credit. Additionally, students will also receive one missing homework coupon per quarter.

C. Blue Ribbon School Designation-We were not awarded Blue Ribbon distinction this year, but were very close. Only one school in the Archdiocese received this designation. Mrs. Bostrom indicated that we will try again next year.

III. New Business:

A. Planning Commission: The planning committee is evaluating the original plans for the new school to see if modifications based on current enrollment can be made.

B. Preschool: The planning committee is considering adding a preschool in the new school. The commission discussed this and was supportive of investigating the Parish's interest further.

C. Circle the Wagons-Mrs. Bostrom discussed the commission strategy of the school in dealing with parental complaints.

D. Tuition Payment Policy-Mrs. Bostrom discussed the need to create a tuition payment policy to allow us to better collect unpaid tuition. Mrs. Bostrom will provide samples from other schools for the commission to consider.

E. Update of School Website for School Commission link, members, etc.

IV. Reports

- A. Administrator Report: A Study Smarts program has been purchased and Mrs. Bostrom will be teaching it to the middle school students. Mrs. Bostrom is working on a new solution for technology resources for the school. The commission brainstormed potential options. At the urging of the Office of Catholic Education consideration is being given to hiring a cafeteria aide for lunch duty in order to relieve Mrs. Bostrom and Mr. Smock of this responsibility. Monitoring the lunch periods eliminates time for the administrators to be in the classrooms. Electives are being eliminated in the middle school and replaced with the Glencoe Health Curriculum taught by Mrs. Kennison.
- B. Chairman Report: No report.
- C. Committee Reports:
1. Finance: Sunday collections are much better than a year ago. Collections are exceeding the budget by almost \$21,000. The School and Parish budgets were reviewed.
 2. Third Source Income:
 - a. Scrip: Year to date sales are \$57,578.
 - b. Mardi Gras: Dan Keers is chairing the Mari Gras Committee again this year.
 3. Public Relations:
 - a. Family Harvest Gathering-Date is October 8. Donations of raffle items have been generous.
 - b. Green and White Gala-No Report
 4. Parent/Teacher Organization-A free casual pass will be given to each parent who attends the next meeting. The last meeting was very well attended.
 5. Marketing-No Report
 6. Athletic Committee-No Report
 7. Membership-No Report
 8. Monitoring/School Improvement-Lisa Hannon has chaired the School Improvement Committee in the past.

The meeting was closed with prayer at 9:30 pm with prayer. The next meeting will be December 1, 2010 as Mrs. Bostrom and several commission members will be attending the Catholic Values dinner on November 3.