

St. Malachy School Commission
November 4, 2009 Minutes
St. Malachy School - Mrs. Burchell's classroom

The following were in attendance: Mary Sullivan, Principal, Andrea Ettenberger, Assist. Principal, Dawn Hostetler, Chairwoman, Amy Marcou, Ruth Rodgers, RJ Van Noy and Mike Gossman. Guests included Kevin and Susan Thomas.

Mr. Van Noy opened the meeting with a prayer. The next meeting, originally scheduled for Wednesday December 2, will be Monday, December 7, at 6:00 pm at Mary Arnould's house with prayer provided by Mike Gossman.

The minutes from the October 7, 2009 meeting were distributed on-line following the meeting. The minutes were approved by on-line motions.

Special Situations

- A. H1N1 update - there is no guarantee when or if vaccines will be received from the county. The peak for absentees seems to have been 3 weeks ago, with occasional cases.
- B. Ad hoc committee formation-Uniform Review- Committee is researching other vendors and Mrs. Sullivan hopes to meet with them in the next couple of weeks to see what they have found. Old uniforms would be grandfathered in.
- C. Parent/Principal Coffee Review - minutes from the morning session taken by Mrs. Rodgers were passed out and several of the items brought up were discussed. Some of the topics covered were the use of Homework Watcher, Mardi Gras fund uses, parent surveys, student awards and communication (see below).
- D. Middle School Communication - for middle school a new green folder will remain with the students at all times, and is going to be used to send tests home and other information for parents to help keep them updated. Power School is in the second year of use, though there were significant issues during the first year. A question was raised if Power School could be used for homework assignments. Mrs. Hostetler volunteered to check with other schools to see if they are using it for homework. Mrs. Sullivan is also going to talk to her middle school team about posting late assignments on a daily basis.

Report or Announcements:

- A. Administrator's Report: The Principal's report was distributed and Mrs. Sullivan covered the key points.
- B. Chairman's Report: During the last Parish Council meeting Father Joe talked about the stewardship conference he went to, the upcoming ministry fair, and that a new youth minister was hired.
- C. Committee Reports:
 - 1. Tuition and Fees/Finance: The school's actual results are currently running ahead of budget projections through September, but several of the actual and budgeted income items do not seem correct for only 3 months of the year. Mr. Kmetz said he would talk to Lynda about this.
 - 2. Third Source Income:
 - a. Scrip: Scrips is down about 10% compared to the previous year. There are 2 more weeks before Thanksgiving and then 3 weeks before Christmas. Working on the Spring calendar.
 - b. Mardi Gras-No Report
 - 3. Marketing & Development:
 - a. Family Harvest Gathering- Due to the weather the gathering was moved inside, but was still a good time and very successful. Thanks Amy & Dawn for all the work you put in to make this a fun event for the kids (and parents).
 - b. Green & White Gala: No report
 - 4. Parent/Teacher Organization: The last meeting was well attended which included the middle school teachers. The next meeting includes a presentation provided by St. Vincent's on bullying.
 - 5. Athletic Committee: No report.

Future Business

- A. Mardi Gras Goal for 2010: A suggestion for upgrading the playground equipment and adding a new playground for younger kids was made. A committee to research the use of funds may be formed. The meeting was concluded at 10:15 pm with a closing prayer.

